

Application for Student Travel Funds
Submit at least 4 weeks prior to anticipated travel

_____ Judging or Competition Team _____ Club or Honor Society
 _____ Undergraduate research paper
 (oral or poster) presentation _____ Graduate research paper (oral or
 poster) presentation *

* Graduate students are also encouraged to apply for Graduate Student Travel Funds available through the Graduate Student Association. Deadlines: September 2, November 11 and April 22. More information is available at: <http://web.utk.edu/~gsa/travel.html>.

Name (student or organization): _____

If student organizations, contact's name: _____

Contact's phone number & e-mail: _____

Inclusive dates, name of conference/competition & location:

Required attachments

- _____ Submitted abstract (required only for undergraduate/graduate students requesting support to attend professional meetings to present papers; priority us given to those presenting paper).
- _____ Club/team event invitation and/or trip itinerary/meeting schedule
- _____ For team/club activities: list of participants: names and majors; faculty participant(s)
- _____ Detailed budget: housing, transportation, registration, meals, etc. (Graduate students should attach GSA Graduate Student Travel Fund Application and Anticipated Expense List)
- _____ Endorsement from department head and faculty/club advisor

Funding sources 

Total Expenses . . .	_____	
Department commitment (all sources)	_____	(required)
Student commitment	_____	(required)
Graduate School request	_____	(required)
Student organization commitment	_____	(required)
Corporate sponsorships	_____	(encouraged)
Amount requested from CASNR	_____	

 Approved by CASNR (date) _____
 Amount and account _____